

Position Description

Position Title:	Diabetes Educator	Approval Date:	March 2024
Authorised By:	CEO	Review Date:	March 2025

Our Vision People in our communities enjoy better and longer lives

Our Role We work in partnership with other health and wellbeing services to enhance the health of our communities in Whitehorse and Nillumbik by meeting additional needs that no one else does in the segments we service, whilst prioritizing access for those who need it most and we also work with partners to address the root causes of vulnerability.

Our Key Business Segments

- Helping people with a long term physical or mental health condition to live better
- Providing services and supports to people with disability
- Helping older people stay at home longer
- Providing integrated services and supports for children and youth
- Delivering public and private dental services
- Addressing the root causes of vulnerability

Our People People aspire to work with us and contribute to our business and community. We are committed to building a culture that embodies our values and is driven by providing high quality services, supports and experiences.

POSITION OVERVIEW:

Job Purpose	The Diabetes Educator is part of an integrated, multidisciplinary team of Allied Health and nursing professionals who provide a range of direct care, education and support to people in our community with diabetes. The role is responsible for providing high-quality clinical management, education and support to individuals diagnosed with pre-diabetes and diabetes, their families and carers. The Diabetes Educator will as part of a team, assist individuals to achieve and maintain optimal health and independence through early intervention and high-quality service provision.
Duties and Responsibilities	<ul style="list-style-type: none"> • Working across different ages and irrespective of gender, race, religion or political persuasion. • Ensure that service provision is culturally sensitive and be

	<p>responsive to referrer and client expectations.</p> <ul style="list-style-type: none"> • Working independently and as a member of multi and interdisciplinary teams. • Development of an effective, client-centred therapeutic relationship with clients/families/carers, by listening effectively, sharing information, and understanding client and other partner's needs. • Demonstrating empathy, particularly in the development of the client- clinician relationship. • Encouraging and motivating effectively. • Establishing and using networks/partnerships. • Capacity to review and interpret research. • Act as a positive advocate for Diabetes Education within the organisation. • Able to advocate appropriately for clients, the profession and healthAbility. • Liaising and collaborating with external partners to improve service provision. • Maintain active and timely client records. • Support with provision of care in primary nursing or allied health discipline if required. • Other duties as required by Team Leader and Program Manager.
Qualifications	<ul style="list-style-type: none"> • Registered Division - 1 Nurse or Allied Health Professional Equivalent • Post graduate qualification in Diabetes Education • Credentialed with the Australian Diabetes Education Association (ADEA)
Key Selection Criteria (<i>Skills, Experience and Qualifications required</i>)	
	<ul style="list-style-type: none"> • Knowledge of current and evidence-based Diabetes Education practices and relevant clinical practice guidelines. • Demonstrated excellence in clinical skills, associated with Diabetes Education. • Experience in developing, implementing and evaluating group and individual programs. • An understanding of Diabetes chronic disease management and models to promote self-management. • Solid understanding of health promotion theory and practice, and the integration of this into everyday clinical practice. • Experience working in a multidisciplinary team-based environment. • Understanding of the health coaching model. • Understanding of relevant infection control and OHS in line with organisational Policy & Procedure. • Ability to communicate appropriately with clients, staff and external providers. • Ability to work independently and as a conscientious member of

	the team. <ul style="list-style-type: none"> • Ability to work with a wide range of client groups. • Experience or willingness to deliver health professional training or group education programs face to face or via online technology • Demonstrated working knowledge of computer office applications. • At least 2 years' experience in community health. • Minimum 2 years post graduate experience. 		
Desirable	<ul style="list-style-type: none"> • Demonstrated proficient computer skills in MS Office applications (Word and Excel) • Experience working in community/public health or community-based setting. • Post Graduate qualification in another relevant field. • Australian Drivers Licence. 		
Service/Program	Complex and Integrated Care		
Reports	Job reports to	Direct reports	
	Team Lead and Senior Clinician Integrated Care	Nil	
Award/EBA	Nurses and Midwives EA 2020-2024 Allied Health Professionals Agreement 2022-2026		
Classification	Will be assessed based on skill and experience of the successful candidate.		

Requirements:

- A Police Record Check is required for all roles
- A Working with Children Check, other credentials and role specific requirements (such as NDIS) and checks will be required in accordance with government funding requirements and legislation.
- All employees must provide 4 forms of identification upon commencement.
- All employees must be permanent residents of Australia or hold a current, valid visa.
- A current Victorian Driver's Licence (where driving is a component of the role)
- A probationary period of 6 months applies unless otherwise stipulated.
- All employees must abide by the organisations Policies & Procedures.
- All employees may be required to work across any of the organisations sites.
- All employees are required to take reasonable care for their own health and safety and that of other employees who may be affected by their conduct.
- All healthAbility employees are required to complete the level of MARAM training relevant to their role to appropriately and effectively identify, assess and manage family violence risk. The Framework has been established in law under a new Part 11 of the Family Violence Protection Act 2008

MANAGER DECLARATION

This role reports to me and I confirm I have read and understood the Compliance Checks Procedure and that in addition to the Police Check requirements, the following requirements are required as part of ongoing employment to this role:

WWCC	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
NDIS	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Statutory Declaration	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Credentials/Registration	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

Other _____

EMPLOYEE DECLARATION

- i. I acknowledge that I have read and understood the requirements of the position as detailed above.
- ii. Do you have any pre-existing injuries or conditions that could reasonably be expected to be affected by the nature of the proposed employment?

Pre-existing injury/condition? Yes ☐ No ☐

If yes, please provide details:

Failure to make such a disclosure, or the making of a false disclosure, will result in Sections 82(8) of The Accident Compensation Act 1985 applying. Section 82(8) of the Act provides that where a recurrence, aggravation, acceleration, exacerbation or deterioration of a pre-existing injury or disease arises out of or in the course or due to the nature of employment with a company, it will not entitle the worker to compensation.

The disclosure of information on a pre-existing injury or disease will not impact on the recruitment process in any way. Nillumbik Community Health Service Ltd is an Equal Opportunity Employer.

Signed (employee):

Date:
